



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**

**GEOLOGIST LICENSING BOARD  
DRAFT MINUTES  
REGULAR BOARD MEETING**

**DATE:** June 3, 2014

**TIME:** 9:00 AM

**LOCATION:** Central Washington University  
Student Union Building (SURC), Room 135  
400 University Way  
Ellensburg, WA 98926

**BOARD MEMBERS PRESENT:**

Brian Beaman, EG, HG; Chair  
Robert Mitchell, HG; Vice-Chair  
Bill Laprade, EG; Secretary  
Dave Norman, EG, HG; Member  
William Ernst, LG; Member  
Gene St. Godard, HG; Member

**STAFF PRESENT:**

Lorin Doyle, Administrator  
Rick Storvick, Assistant Administrator  
Julia Gambrel, Licensing Manager  
Lily Reinecke, Administrative Assistant

**1. Call to Order 9:11AM**

1.1 Introduction of visitors  
No visitors were present.

1.2 Order of agenda

Mr. Mitchell asked that "Application Requirements" be added to the agenda as item 3.2, and Ms. Doyle asked that Item 2 be moved to after the end of the meeting, since the meeting with students was scheduled for 1:00pm.

Mr. St. Godard made a MOTION to accept the agenda as amended. Mr. Norman seconded the MOTION and it passed.

1.3 Approval of minutes: March 18, 2014

The minutes were amended to under item 2.1 as follows: "The board will continue to discuss the alignment of annual officer terms with ~~six~~ four year terms on the board."

Mr. Mitchell made a MOTION to accept the minutes as amended. Mr. Ernst seconded the MOTION and it passed.

**Action Item: Ms. Reinecke will amend the minutes as requested.**

1.4 None

**2. Public Comment Opportunity** (moved to after the board meeting)

**3. New Business**

3.1 Definition of accreditation

The board discussed the policy wording and the need to distinguish between accredited institutions and those who use self-accreditation.

Mr. Ernst made a MOTION to revise the policy statement as follows: . . . "a candidate has graduated from a Regionally accredited college or university.". Mr. Mitchell seconded the MOTION and it passed.

**Action Item: Staff will amend the policy regarding accreditation on the website and publish the change in the newsletter.**

3.2 Application requirements

The board discussed the need to revise the credit requirements to broaden the courses that are acceptable. They also discussed whether the difference in education requirements should be discussed with Oregon staff in reciprocity applications, and if they should consider the addition of rule language to include experience in lieu of education.

**Action Item: Staff will research other states' educational requirements for applicants and present the results for next meeting. Staff will also research what other professional fields are doing regarding how they treat practical experience in accreditation requirements and report their findings at the next meeting.**

3.3 Board term limits and officer rotation

Staff distributed a spreadsheet showing the traditional progression of Board officers and board member terms (Handout). The board agreed to maintain the traditional progression, but to keep it flexible. It was noted that there are currently no applicants for the vacant Public Member position on the Board.

**3.4 Required Open Public Meetings Training (16 minute video)**

After experiencing technical difficulties, it was decided that staff will email the link to the video to board members, and they will watch it on their own and sign and send the required attestation form to staff.

Action Item: Staff will email the training video link to board members. Board members will view the Open Meetings video and send the signed attestation form to staff within 90 days.

**4. Old Business**

**4.1 Review master action items list**

The list was reviewed and updated as needed.

Action Item: Staff will research the Memorandum of Understanding Oregon's engineers board currently holds with the state of California.

Action Item: Staff will schedule a meeting for the Hydrogeology Exam Committee (Beaman, Mitchell & St. Godard) to review the exam by August 31<sup>st</sup>.

**4.2 ASBOG response to reconsideration of J. Randall for COE participation**

Board members were referred to the letter from ASBOG in the board packet. Mr. Ernst reported that the matter is closed.

**5. Complaint Cases for Review**

**5.1 2014-03-1100-00GEO (Beaman)**

Mr. Beaman presented a review of the case. He recommended that the Board close the case with no further action.

Mr. Norman made a MOTION to approve closing the case, as recommended. Mr. Ernst seconded the MOTION and it passed.

**6. Legal Issues for Deliberation**

**6.1 2013-09-1100-00GEO (St. Godard)**

Default Order – Michael H. Sandidge, Geologist

Mr. Storvick presented the case, which involved alleged unprofessional conduct subject to disciplinary action. It was noted that the Respondent, Michael Sandidge, was tried in Superior Court for the actions cited in this case and was found guilty and fined. It was also noted that the Respondent has been unresponsive to all previous pleadings from the Department of Licensing. A Final Order of Default was distributed (Handout) for board members to review and approve.

In the matter of unprofessional conduct:

- The Geologist's License of Michael H. Sandidge is revoked for a period of ten years from the date of the Final Default Order.

Mr. Norman made a MOTION to accept the Final Order of Default as presented.  
Mr. Ernst seconded the MOTION and it passed.

**7. Disciplinary and Investigation Items**

7.1 Closed session deliberation report – None was held.

7.2 Disciplinary cases report

Board members were referred to the Open Cases report in the packet. Staff explained that the report was reformatted to make it a better reference tool.

7.3 Administratively closed complaints – None.

**8. Assistant Attorney General's Report – None.**

**9. Committee/Task Force Reports**

9.1 Specialty exam committee

9.1.1 Mr. Beaman reported he and Mr. Laprade will be meeting with state staff and board members from Oregon in Longview on Thursday, June 5<sup>th</sup> to review engineering geologist licensing exam.

**Action Item: Staff will send the agenda for the OR/WA Geologist Exam Review meeting to Mr. Beaman and Mr. Laprade as soon as possible.**

9.2 California Reciprocity

Mr. St. Godard explained the need for a Memorandum of Understanding with California in order to move forward with a reciprocity agreement with them.

**10. Board Administrator's Report**

10.1 Program Operations

Ms. Doyle reported Department of Licensing restructuring added the Collection Agency Program to the section. Program staff is looking at ways to restructure the section to provide support for all six programs, and as a result, the position of Funeral & Cemetery Director will be changed to Investigation/Complaint Manager.

10.1.1 Legislative Update – None

10.1.2 Financial Report – report in the packet.

10.1.3 Licensing and application statistics – report in the packet

**11. Other Business**

11.1 Action items from this meeting - reviewed and added to the master action items list.

11.2 Agenda items for next meeting - reviewed and will be added to the September agenda.

**12. Adjourn Business Meeting 11:45 a.m.**

Submitted by: \_\_\_\_\_  
Lorin Doyle, Administrator

\_\_\_\_\_  
Date

Approved by: \_\_\_\_\_  
Brian Beaman, Board Chair

\_\_\_\_\_  
Date